

Hello There!

I'm so excited to be working with you on this next project! With your ideas and my artistic expertise- we will make something **WONDERFUL** together.

By now, we have already been in touch a little about your artwork idea, but here is some more information to help you know what to expect!

Overview

Stages 1-3 should take about 2 weeks. If your project is larger, or if you require several revisions, it may take longer.

1. You present me with your idea, and together we brainstorm ways to make your dreams come true!
2. I will send you a price estimate and request a 10\$ down payment
3. I will complete several sketches. Together we will discuss and adjust the sketches until you are completely satisfied.
4. I will send you a personalized contract and disclosure agreement. The remaining timeline will be agreed upon as well. Once signed, I will send you an invoice for the completed piece.
5. I will create your work of art! (keeping you informed along the way!)

6. I will send you a photo of the final piece for your approval. Depending on the process, we can discuss possible adjustments.
7. You will receive your artwork!
8. You will have the opportunity to give me feedback through a quick online quiz.

Details

Beginning stages

- Once you have presented your original idea, I will probably have a few questions for you! We will communicate over email, text or messenger (whichever is most convenient for you.)
 - It's ok if you don't know **exactly** how you want your artwork to look yet. In my opinion, the most beautiful thing about art is actually the process! As we work together, your idea can grow and change and maybe even become something better than you had originally imagined.
 - I will ask you questions about things like:
 - Desired price range
 - Medium (ie: watercolor, digital art, acrylic paint, recycled shoe laces. whatever!)
 - Size
 - What/who this is for
 - It's ok if you don't have all the answers. That's what I'm here for!
- After nailing down a few specifics, I will give you a rough price estimate. This estimate is based on several factors and does not include shipping.

- Size of artwork
- How much time i think it will take
- What the artwork is made out of
- Number of subjects in the artwork
- Complexity
- How quickly the piece needs to be completed

Getting down to business!

- I will request a 10\$ down payment then complete sketches. Why? I take your needs seriously!
 - I usually spend several hours researching and planning an art piece through sketches.
 - These sketches ensure that you know ahead of time what to expect from me as an artist. They also help solidify a price within your price range.
 - I will often provide you with several different options to choose from. (ie: Do you like the mountain in the background, or the house?)
 - Once the sketches are completed, you have the option to request any changes. I will provide you with updated sketches to discuss.
 - At this point, if you feel that I'm not the artist for the job, we can terminate the project. I will gladly refer you to other artists.
- I will send you a Contract and disclosure agreement
 - This document will need to be signed by both of us before moving forward.
 - It will describe the requested art piece and state how much it will cost. (your 10\$ down payment will go towards this! Shipping costs will be calculated also.)

- This is just done so that we both have proof that I agree to provide you with the art piece requested and that you agree to pay for it. Simple! Right? :)
- I will send you an invoice.
 - I usually work through paypal, but am open to other options like venmo.
 - I will wait for the payment to go through before starting work on the final piece.
 - Your 10\$ down payment will be applied. Shipping will be calculated also.

Now, The fun part!

- I get to work!
 - I will send you pictures and videos along the way if you would like. It's my hope that you will feel as involved in the process as possible.
 - If you have any feedback or concerns along the way, be sure to tell me asap!
- I will send you a final photo of your artwork.
 - Depending on the process, minor changes may or may not be made. For example, it's really easy for me to change the color of someone's shirt in a digital portrait, but less doable to make a dog into a cat in an oil painting. :)
- You will receive your final piece!
 - Digital artworks may be printed if desired. The png copy will be sent to you either via email, drop box, or google drive.
 - Physical artwork and prints will be shipped within a week. I will send you a tracking number.
- Lastly, you will have the chance to give me some feedback.
 - I will send you a quick online survey to fill out. I would also LOVE any comments or ratings you could add to my online pages.

Remember! If you have any other questions, you can easily reach me at shawna.rb.art@gmail.com or through instagram DM's.

Looking forward to working with you!